



APARTMENT SUPPLEMENTAL QUESTIONNAIRE
(Complete in addition to ACORD application)

Insured: \_\_\_\_\_ Location: \_\_\_\_\_

GENERAL INFORMATION

# Of stories: \_\_\_\_\_ # of Units: \_\_\_\_\_ Construction: \_\_\_\_\_ # of Units Vacant: \_\_\_\_\_
Year Built: \_\_\_\_\_ If over 15 years old, when were the following updates performed?
Heating: \_\_\_\_\_ Electrical: \_\_\_\_\_ Plumbing: \_\_\_\_\_ Roof: \_\_\_\_\_
Are cooking facilities provided in rooms? \_\_\_\_\_ yes \_\_\_\_\_ no
If yes~ number of rooms: \_\_\_\_\_
Years owned: \_\_\_\_\_ Does owner/manager live on premises? \_\_\_\_\_ yes \_\_\_\_\_ no

FIRE/LIFE SAFETY & SECURITY:

Are there heat and smoke detectors in all rooms? \_\_\_\_\_ yes \_\_\_\_\_ no
If yes, type: \_\_\_\_\_
Are there fire extinguishers on premises? \_\_\_\_\_ yes \_\_\_\_\_ no
Is there a central station fire alarm? \_\_\_\_\_ yes \_\_\_\_\_ no
Are hallways and stairwells \_\_\_\_\_ open or \_\_\_\_\_ closed? Number of exits: \_\_\_\_\_
Are sliding doors equipped with additional locks? \_\_\_\_\_ yes \_\_\_\_\_ no
Are there dead bolts on entry doors? \_\_\_\_\_ yes \_\_\_\_\_ no
Are there fences surrounding the property? \_\_\_\_\_ yes \_\_\_\_\_ no
Does complex directly employ security guards? \_\_\_\_\_ yes \_\_\_\_\_ no Armed? \_\_\_\_\_ yes \_\_\_\_\_ no
If outside security guard service, are certificates of insurance required? \_\_\_\_\_ yes \_\_\_\_\_ no

RECREATIONAL FACILITIES

Pools: Number of pools: \_\_\_\_\_ Is the pool area fenced from all units? \_\_\_\_\_ yes \_\_\_\_\_ no
Self-locking gates? \_\_\_\_\_ yes \_\_\_\_\_ no Does pool have depth markers? \_\_\_\_\_ yes \_\_\_\_\_ no
Are rules posted? \_\_\_\_\_ yes \_\_\_\_\_ no Is there lifesaving equipment in place? \_\_\_\_\_ yes \_\_\_\_\_ no
Is there a lifeguard? \_\_\_\_\_ yes \_\_\_\_\_ no (If not certified, submit)
Have a diving board? \_\_\_\_\_ yes \_\_\_\_\_ no (If over 1 meter long, submit)
Have a sliding board? \_\_\_\_\_ yes \_\_\_\_\_ no (If over 7 feet long, submit)

Describe Playground Equipment (i.e. fenced, installed per specs. condition, etc.): \_\_\_\_\_

Describe any exercise facilities (i.e. types of equipment & safety requirements): \_\_\_\_\_

Describe any outside recreation (e.g., tennis/handball courts, boating, horseback riding, etc.): \_\_\_\_\_

OTHER

Average rent: 1br: \_\_\_\_\_ 2br: \_\_\_\_\_ 3br: \_\_\_\_\_ Minimum lease term; \_\_\_\_\_
Square Footage: 1br: \_\_\_\_\_ 2br: \_\_\_\_\_ 3br: \_\_\_\_\_ Other: \_\_\_\_\_
Number of HUD units, \_\_\_\_\_ % Rented to Students. \_\_\_\_\_ Elderly: \_\_\_\_\_
Hourly or Daily Rentals? Yes: \_\_\_\_\_ No: \_\_\_\_\_
Does lease/rental agreement makes any warranty with regard to security? Yes: \_\_\_\_\_ No: \_\_\_\_\_
Are leasing agents/employees instructed to advise tenants and prospective tenants to call 911 in case of an emergency? Yes: \_\_\_\_\_ No: \_\_\_\_\_
Describe all losses in the past 3 years: \_\_\_\_\_
Explain any prior incidents of sexual/physical assaults: \_\_\_\_\_
Has applicant ever been canceled or non-renewed in the past three years? \_\_\_\_\_ yes \_\_\_\_\_ no

The applicant, agent and/or broker represents that the above statements and facts are true and that no material facts have been suppressed or misstated.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Producer: \_\_\_\_\_ Date: \_\_\_\_\_